



(بالبريد الالكتروني)

الى / عمادات الكليات كافة / مركز علوم البحار  
م / منح دراسية سويسرية

تحية طيبة:

- نرفق لكم نسخة من كتاب وزارة التعليم العالي والبحث العلمي / دائرة البعثات والعلاقات الثقافية / قسم الدراسات خارج العراق / شعبة الزمالات الدراسية ذي العدد ص ب / ٢٥٦٠٢ / في ٢٠٢٤/٧/٣ و  
والخاص بتوفير منح دراسية تمنحها الحكومة السويسرية للتميز الاكاديمي ٢٠٢٤/٢٥/٢٠٢٤ و  
للمستويين ( الماجستير و الدكتوراه ) و لجميع التخصصات.
- للتفضل بالاطلاع واتخاذ ما يلزم وفق الشروط والضوابط المذكورة في كتاب الوزارة أعلاه ووفق نظام رقم (٣) لسنة ٢٠١٨ ، على ان لا تتحمل الوزارة أي تبعات مالية.
  - يرجى ضرورة حث منتسبيكم الدخول على الرابط الخاص بالبوابة الالكترونية الخاصة بدائرة البعثات والعلاقات الثقافية:

Portal.scrd-gate.gov.iq

مع التقدير ..



نسخة منه الى /

مكتب رئيس الجامعة / للتفضل بالعلم / مع التقدير.  
مكتب مساعد رئيس الجامعة للشؤون الإدارية / للتفضل بالعلم / مع التقدير  
مكتب ماعد رئيس الجامعة للشؤون العلمية / للتفضل بالعلم / مع التقدير.  
امانة مجلس الجامعة / للتفضل بالعلم / مع التقدير.  
قسم شؤون الطلبة / اتخاذ ما يلزم من قبلكم / مع التقدير.  
المراكز البحثية والعلمية / لنفس الغرض أعلاه / مع التقدير.  
المراكز والأقسام التابعة لرئاسة الجامعة / لنفس الغرض أعلاه/ مع التقدير.  
قسم البعثات والعلاقات الثقافية / شعبة شؤون الدارسين في الخارج / الزمالات والاجازات الدراسية / البعثات.  
الصادرة.

جهاز ٧/٩



العدد: ص ب ٧

التاريخ: / / ٢٠٢٤



جمهورية العراق  
وزارة التعليم العالي والبحث العلمي  
دائرة البعثات والعلاقات الثقافية  
قسم الدراسات خارج العراق

### اعلان

الرئاسات الثلاث / مكتب الرئيس  
الوزارات كافة / مكتب الوزير  
الجهات غير المرتبطة بوزارة  
المحافظات كافة / مكتب المحافظ  
الجامعات كافة / مكتب رئيس الجامعة  
الهيئات كافة / مكتب رئيس الهيئة  
فئة غير الموظفين  
م / منح دراسية سويسرية

السلام عليكم ورحمة الله وبركاته ...

تود دائرة البعثات والعلاقات الثقافية ان تنوه عن توفر منح دراسية تمنحها الحكومة السويسرية للتميز الاكاديمي للعام ٢٠٢٤/٢٠٢٥ وللستويين (ماجستير ودكتوراه) ولجميع التخصصات ووفق نظام رقم (٣) لسنة ٢٠١٨ ويمكن الاطلاع على التفاصيل من خلال الموقع الالكتروني لسكرتارية الدولة للتعليم والبحث والابتكار التالي: ([www.sbf.admin.ch/scholarships\\_eng](http://www.sbf.admin.ch/scholarships_eng)) اذ تعتمد معايير الاختيار على الاتي:-

- الملف الشخصي للمرشح والقدرة البحثية والدافع.
- مقترح البحث واصالته وسلامته المنهجية.
- السياق الاكاديمي وسياق الاشراف وامكانات المستقبل للتعاون الاكاديمي.

### ملاحظة :-

- يمكن للراغبين بالدراسة التقديم على المنح المذكورة على مدار السنة حيث تبدأ المنحة في بداية شهر ايلول من كل عام ، ويمكن ارسال طلبات التقديم على عنوان السفارة السويسرية في عمان عبر البريد الالكتروني ([amman@eda.admin.ch](mailto:amman@eda.admin.ch)) .

العدد: ص ب /

التاريخ: / / ٢٠٢٤



جمهورية العراق  
وزارة التعليم العالي والبحث العلمي  
دائرة البعثات والعلاقات الثقافية  
قسم الدراسات خارج العراق

- على الراغبين في التقديم للمنح اعلاه ، التقديم على البوابة الخاصة بدائرة البعثات والعلاقات الثقافية:  
(portal.scrd-gate.gov.iq)
- فيما يتعلق بالتخصيصات المالية فإن وزارة التعليم العالي والبحث العلمي لا تتحمل اي تبعات مالية .
- ربطاً دليل التقديم للمنح المذكورة للسنة الاكاديمية ٢٠٢٤/٢٠٢٥ .  
مع التقدير

أ.د. حازم باقر طاهر

المدير العام لدائرة البعثات والعلاقات الثقافية

٢٠٢٤/٧/٢

نسخة منه الي:-

- مكتب معالي الوزير / للتفضل بالاطلاع ... مع التقدير
- مكتب المدير العام / للتفضل بالاطلاع ..مع التقدير
- دوائر الوزارة كافة / للتفضل بالاطلاع ..مع التقدير
- دائرة العلاقات والاعلام / القناة الجامعية .. لاتخاذ ما يلزم من قبلكم ... مع التقدير
- شعبة البيانات والمعلوماتية / لاتخاذ مايلزم بشأن نشر الاعلان على موقع الوزارة.



Schweizerische Eidgenossenschaft  
Confédération suisse  
Confederazione Svizzera  
Confederaziun svizra

Swiss Confederation

Federal Department of Economic Affairs,  
Education and Research EAER

Federal Commission for Scholarships  
for Foreign Students FCS

Academic Year  
2024-2025

Swiss Government Excellence Scholarships for Foreign Students  
at Swiss Higher Education Institutions

## **Application Guidelines for the Academic Year 2024-2025**

**To prepare a successful application:**

Please read carefully and respect these guidelines exactly

Internet Link: [www.sbfi.admin.ch/scholarships\\_eng](http://www.sbfi.admin.ch/scholarships_eng)

## How does one apply ?

1

- Go to the website [www.sbf.admin.ch/scholarships\\_eng](http://www.sbf.admin.ch/scholarships_eng)

2

- Select your country of origin (this is the country according your passport)
- Check the scholarships available for your country (see list of countries and territories).
- Check the application deadlines for your country (see list of countries and territories).

3

- Read the „Application Guidelines for Swiss Government Excellence Scholarships“.
- For further questions check the FAQ and
- Contact the Swiss Embassy or the competent national institution (see list of countries and territories)..

4

- Download the application package.
- Fill out and print.
- Note: Two paper copies of your application must be submitted.

5

- To submit your application:
- Send the application to the postal address of your country of origin (see list of countries and territories).

**Scholarship applications to be submitted at the Swiss Embassy  
or the competent national institution in your country of origin**

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For further information see

> [www.sbfi.admin.ch/scholarships\\_eng](http://www.sbfi.admin.ch/scholarships_eng) > select your country of origin for full details

# About the ...

## **Postgraduate scholarships**

### **Swiss Government Excellence Scholarships**

Through the Swiss Federal Commission for Scholarships for Foreign Students (FCS aka ESKAS, CFBE), the Swiss Government grants foreign researchers postgraduate scholarships at Swiss higher education institutions (Universities, Federal Institutes of Technology and Universities of Applied Sciences, Arts and Music Schools). The Swiss Government Excellence Scholarships are intended for highly motivated, competitive young researchers who have graduated from university (postgraduates). These scholarships will enable applicants to undertake research work in the fields in which the Swiss universities are particularly active.

## **Read the FCS webpage**

### **Specific scholarship types are offered for each country.**

Please go to the FCS webpage in order to see which type of scholarship is offered to your country of origin. Read the „Application Guidelines“ and download the „Application Package“. See: [www.sbf.admin.ch/scholarships\\_eng](http://www.sbf.admin.ch/scholarships_eng)

## **Submit in your country of origin**

Applications have to be submitted in the candidate's country of origin (citizenship). All candidates for a Swiss Government Excellence Scholarship have to submit their application at the specified contact (normally the Swiss Embassy) responsible for their country of origin. Applicants who hold dual citizenship are free to choose where they prefer to submit their application.

The applications have to be submitted for a preliminary selection to the national institution in charge and/or to the Swiss diplomatic representation in the applicant's country of origin. The Swiss diplomatic representation will then forward the pre-selected applications to the FCS for final selection. In case your current country of residence is not your country of origin please submit your application to the Swiss diplomatic representation in your country of origin.

# Application procedure

## All year round

### Entry Points

The Swiss diplomatic representation in the country of origin of the applicant is the entry point for the Swiss Government Excellence Scholarships.

## In August

### Release

Detailed information about the scholarship types available for your country of origin, the eligibility criteria and the deadlines are online. Click the website: [www.sbfi.admin.ch/scholarships\\_eng](http://www.sbfi.admin.ch/scholarships_eng)

## September - November

### Call for proposals

Download the application package from [www.sbfi.admin.ch/scholarships\\_eng](http://www.sbfi.admin.ch/scholarships_eng) and prepare your file.

## Check for your country

### Submission deadline

The date for submission of the application varies from country to country. Please check on the FCS website.

## Before end of May

### Selection

The results of the selection by the Federal Commission for Scholarships will be communicated at latest until the end of May.

## In September

### Start of scholarship

1st of September



# Selection criteria

## Important selection criteria

### The 3 dimensions of selection criteria

The Swiss Government Excellence Scholarships are highly competitive. The following aspects of the application are considered mainly:

#### 1) The candidate

Her/his academic profile, the research capacity and motivation.

#### 2) The research proposal

Its originality and methodological soundness.

#### 3) The academic context

The quality and context of supervision and the potential for future academic cooperation.

## Strengthening cooperation

### Longterm perspective

Candidates submitting their applications within the framework of a cooperation program between their academic home institution, where they are at the moment and/or where they accomplished their education, and a Swiss university/ institute have a certain priority.

# Academic host – a precondition

## **Academic supervisor aka host professor**

### **Academic supervisor**

To have an eligible application package, each applicant wishing to undertake a research, PhD or a Postdoctoral scholarship must find a host professor in Switzerland willing to support and entitled to supervise their scholarship research project or PhD project.

A specific letter of invitation must imperatively be part of the application package. This is also valid for doctoral schools (aka doctoral programmes).

Failure to have an academic supervisor will result in the rejection of the application by the relevant national institution in the host country or by the Swiss diplomatic representation.

## **Before contacting a host professor**

### **Prepare yourself well before contacting a prospective host professor**

Make sure that the prospective academic supervisor actually works in your field at a Swiss university.

Be specific and furthermore make sure that you possess all of the competences required for the intended scientific collaboration. Find out, for instance, what requirements must be met in order to obtain a Master's degree at the university in question before contacting professors.

**Note:** Many professors receive numerous requests. Finding a professor who is willing to supervise you can be a major challenge. It can take several weeks or even months.

## **Please note**

The FCS application for a PhD scholarship including the support letter of a prospective host professor and the application for admission by a Swiss University for a PhD study are two separate procedures.

# Finding your supervisor

## Where to find

### A prerequisite for the application

The first step in the application process for the scholarship candidate is to find a professor at a Swiss academic institution willing to act as her/ his academic supervisor for the scholarship research project.

What should you do before contacting a potential academic supervisor?

Watch this: <https://www.youtube.com/watch?v=kp4NnqZ2T00>

## Some hint

The FCS encourages candidates to find their academic supervisor on their own. There is no specific support offered in this bottom-up matching process. It is each applicants own task.

A support letter from a host professor is required in any case. This is valid for PhD applications at doctoral school (aka doctoral programmes) as well. If the chosen doctoral school does not allow you to contact a supervisor before being admitted to the school, an application for the Swiss Government Excellence Scholarship is not possible.

### Understanding the role of academic supervisors

Professors reported to the FCS that they are frequently contacted by scholarship applicants asking for support. Therefore the FCS secretariat issued a leaflet explaining the role of an academic supervisor for a Swiss Government Excellence Scholarship holder.

## Good to know

The FCS recommends potential academic supervisors not to support more than 1 - 2 applicants per year. To comply with the rules of the host university potential academic supervisors are asked to inquire about internal regulations before deciding to support a Swiss Government scholarship holder. You find the leaflet «Will you be my supervisor?» enclosed in your application package. Feel free to use it when contacting your potential supervisor.

# Types of scholarships available

## All scholarships start in September

It is not possible to start the scholarship in the Spring semester or any other time in the year.

### Not prolongable

#### Research Fellowships

12 months (September – August) – no prolongation possible.

Cannot be upgraded into a prolongable PhD scholarship.

Grant applications for stay lasting less than 9 months will not be treated as a priority.

Grant applications for stay lasting less than 6 months will be rejected.

### Prolongable

#### PhD Scholarship

12 months (September – August) – prolongable up to 36 months

The PhD scholarships can be prolonged in three steps of 12 months based on the achieved academic results.

It is the concerned grant holder's and the supervisor's responsibility to find sufficient funding beyond the maximal duration of the PhD scholarship (36 months) if it turns out to be necessary to end the doctorate.

### Not prolongable

#### Postdoctoral Scholarship

12 months (September – August) – no prolongation possible

Grant applications for stays lasting less than 9 months will not be treated as a priority.

Grant applications for stays lasting less than 6 months will be rejected.

### Prolongable

#### Arts Scholarships

12 months (September – August) – prolongable up to 21 months at most depending on the Master programme chosen and the necessary ECTS credits.

# Research Fellowships

**Go to the ESKAS Webpage in order to see which type of scholarship is offered to your country of origin**

**Postgraduate scholarships**

**Cotutelle de thèse**

## **Research Fellowships (12 months)**

- Intended for highly qualified postgraduate researchers from all academic fields.
- Master degree or equivalent achieved (degree certificate) before 31 July 2024 (except: ETH Zurich: 30 June 2024)
- Date of birth after 31 December 1988
- A copy of the support letter from an academic host professor (including her/his short CV, maximum 2 pages) at the chosen Swiss university confirming why she/he is willing to supervise and support the research. This letter is not the same as the also requested confidential recommendation letter.
- Research proposal including time frame

Furthermore, this scholarship type is not available for scholars holding a PhD degree.

PhD students with an ongoing or planned doctoral project that is carried out within the framework of a formalised agreement between two universities («cotutelle de thèse» cooperation between a Swiss and a foreign university) and under the joint direction of two supervisors are eligible for this scholarship category only.

# Research Fellowships

## Validity

The Scholarship is valid only for full-time research in Switzerland. It is not valid for mixed research (part time in Switzerland and part time in another country).

This scholarship is not compatible with fieldtrips outside Switzerland. Therefore no possibility and no funding for fieldwork.

Applicants must have a research proposal including a timeframe. This is the centrepiece of the application. The applicant must devote all required attention to it.

## Specific conditions

Scholarship holders are expected to move to Switzerland during their grant period.

# PhD Scholarships

**Go to the ESKAS Webpage in order to see which type of scholarship is offered to your country of origin**

## **PhD Scholarships**

**(12 months up to 36 months prolongable in 3 steps of 12 months each based on the achieved academic results)**

Intended for highly qualified PhD students from all academic fields.

- Master degree or equivalent achieved (degree certificate) before 31 July 2024 (except: ETH Zurich: 30 June 2024)
- Date of birth after 31 December 1988
- A copy of the support letter (including a short CV, maximum 2 pages) from an academic host professor who is entitled and willing to supervise a PhD at the chosen Swiss university during the entire duration of the doctoral studies. The support letter should contain the reasons why she/he is willing to supervise and support the PhD thesis. If an assistant professor supports a candidature, a full professor who is entitled to supervise the PhD during the entire scholarship has to co-sign the support letter. This letter is not the same as the also requested confidential recommendation letter.  
For PhD studies at a University of Applied Sciences an additional letter of support from a faculty member of the host research university at which the PhD will be completed is mandatory. Please note: Doctoral degrees can only be awarded by research universities.
- Research proposal including time frame. This is the centrepiece of the application. The applicant must devote all required attention to it.